

**From:** [Hilty, Michael](#)  
**To:** [Herman, Michelle](#); [Williams, Susan S.](#)  
**Cc:** [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Richard, Sophie V.](#)  
**Subject:** First-year Seminar - M. Herman  
**Date:** Thursday, April 6, 2023 10:26:00 AM  
**Attachments:** [image001.png](#)

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Good morning Michelle and Susan,

On Wednesday, March 22<sup>nd</sup>, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed the revision to your new First-year seminar, titled “Care and Counsel: Taking Care of Ourselves and Others”. Please see below for the Panel’s feedback.

The Panel did not vote on the proposal, as they would like the following feedback items addressed:

- The Panel thanks the faculty member for providing a resubmission of their first-year seminar. However, at this time, they still have some areas of the syllabus they’d like further explained:
  - Most weeks include some form of a writing assignment (either in-class writing or a “short writing assignment” given each week). The Panel asks that more details be provided about these writing assignments, perhaps in an “assignment” section in the syllabus. How long will these writing assignments be? Will students be provided prompts or guidance on what they are meant to be writing on? Which writing assignments are students expected to complete in-class versus completing prior to class? They ask that this information be provided within the course syllabus.
  - Underneath the “Grading” heading, there is mention of “Movement/discussion participation”. The Panel asks that more clarity be provided on what, specifically, movement will mean for a student’s grade. They would like to see this further defined, especially given it is a significant portion of a student’s grade, and they are unclear what types of movement students will be expected to engage with. Additionally, how will students be assessed on their movement grade? Is this an in-class activity or will there be some form of written component to be assessed?
  - The Panel asks that the course readings be more thoroughly explained for students in the course schedule. When are they expected to have sections of the course text(s) read by and how much are they expected to read each week? While they appreciate the added mention of, for example, week 9 and letting students know they should have the Strayed book read, it is unclear what they should be responsible for each week.

When a revision is completed with the Panel’s feedback and is ready to be reviewed, please email me a copy and I will work to see it is placed on an agenda for an upcoming Panel meeting. As a reminder, the Arts and Humanities 1 Panel does not meet over the summer, and their last two meetings of the semester take place on April 19<sup>th</sup> and May 3<sup>rd</sup>.

Should you have any questions regarding this feedback, please do not hesitate to reach out to David Staley, faculty Chair of the Arts and Humanities 1 Panel, or me.

All my best,  
Michael



**Michael Hilty**

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

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